

**Egerton Football Club Covid 19 Training Risk Assessment ( UPDATE FOR GAMES)**

**Assessment carried out by: Tom O'Donnell**

**Date assessment was carried out: 24/09/2020**

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing to control the risks?</b>	<b>What further action do you need to take to control the risks?</b>	<b>Who needs to carry out the action?</b>	<b>When is the action needed by?</b>	<b>Done</b>
<b>Attendees, Coaches, Parents/ Carers, Management having Covid19</b>	All attendees – exposure to COVID-19	Advise all not to attend the facility if they think they have any of the symptoms	Confirm with attendees that they are not infected	Each person attending	Upon arrival	Briefed in MS; issued to all members
<b>Attendees not aware of Egerton FC Covid 19 requirements</b>	All attendees – exposure to COVID-19	Communicate the requirements to all club members via email	Upon arrival check attendees have confirmed they are aware of the requirements via their declaration form	Welcome coach	On arrival at Egerton	Detailed in MS; issued to all coaches; briefing held
<b>Arriving /Leaving the facility at the same time as others</b>	All attendees – exposure to COVID-19	Notifying everyone to maintain social distancing in line with government requirements	Staggered start and finish times so everyone is not arriving or leaving at the same time.	Schedule issued by Egerton FC	Prior to recommencement of training	Issued to all members

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<b>Attendees presenting themselves at the facility with symptoms</b>	All attendees – exposure to CoVID 19	Review that a declaration is made and recorded prior to a session or game	Any symptoms then attendee to be asked to go home	Welcome coach	On arrival	Detailed in MS; issued to all coaches; briefing held
<b>An attendee reporting, they have contracted Covid 19 after a session</b>	All attendees – exposure to Covid 19	Recording which session they trained in	Notifying those in the that session and other attendees of reported infections	Club Welfare Officer	As soon as aware of infection	Detailed in MS; issued to all coaches; briefing held
<b>Coming into close contact with other attendees</b>	All attendees – exposure to CoVID 19	Communicate the requirements to maintain social distancing to all attendees via email	Reminder signs in place around the facility All attendees to hand sanitise before, during and after sessions	Egerton Facility  Attendee	Prior to training  Before, during and after training	Signs arranged Detailed in MS; issued to all coaches; briefing held
<b>Contact in Training or Team Groups</b>	All attendees – exposure to CoVID 19	Each manager/coach shall record players grouped for sessions or games	Session coach will identify which player was in which group on the player declaration so tracing can take place	Session coach	Prior to training	Detailed in MS; issued to all coaches; briefing held
<b>Not providing Declarations</b>	All attendees – exposure to CoVID 19	Require declarations be completed before each session	Link provision of declaration to the club to coach payment for their sessions	Session Coach / Club Welfare Officer / Treasurer	On going	Detailed in MS; issued to all coaches; briefing held



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<b>Personal Equipment</b>	All attendees – exposure to CoVID 19	Advising all attendees to bring their own water bottle and hand sanitiser and DO NOT share	Identify a safe area in each training zone for the equipment and reminder NOT TO share	Session Coach	Prior to each training session	Detailed in MS; issued to all coaches; briefing held
<b>Football Equipment</b>	All attendees – exposure to CoVID 19	Ensuring all football equipment is disinfected with appropriate cleaning produce before and during sessions	Advise attendees to limit handling or heading head footballs during sessions	Session Coach	Prior to and during each session	Detailed in MS; issued to all coaches; briefing held
<b>Pitch Equipment</b>	All attendees – exposure to CoVID 19	Limiting the handling of pitch equipment	Clean all pitch equipment before sessions – goals, cones, bibs	Session Coach	Prior to and during each session	Detailed in MS; issued to all coaches; briefing held
<b>Welfare Facilities</b>	All attendees – exposure to CoVID 19	Welfare facilities will not be provided to players or parents	Coaches may need facilities will be limited to a single coach entering the building using hand sanitiser on entry and exit	Session Coach	Prior to each entry to the building	Detailed in MS; issued to all coaches; briefing held
<b>Football Equipment Storage</b>	All attendees – exposure to CoVID 19	Minimising the access to equipment storage areas	Access to equipment storage areas will be limited to a single coach entering the building using hand sanitiser on entry and exit	Session Coach	Prior to each entry to the building	Detailed in MS; issued to all coaches; briefing held
<b>Rubbish / Litter</b>	All attendees – exposure to CoVID 19	Removal of litter bins and all attendees take litter home	Additional signage instructing that all litter must be taken home by attendees	Egerton Facility	Prior to training	Detailed in MS; Emailed to members



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<b>Parent / Carers of attendees</b>	All attendees – exposure to CoVID 19	Email notification advising all parents / carers to remain on site during sessions	Session coaches to remind parents / carers of this obligation	Egerton FC to email and session coaches to remind	Prior to training	Detailed in MS; issued to all coaches; briefing held
<b>Congestion before sessions</b>	All attendees – exposure to CoVID 19	Email notification advising all parents / attendees to maintain social distancing	Social Distancing reminder signs on routes to training	Egerton FC to email and Egerton Facility to put up reminder signs	Prior to training	Detailed in MS; issued to all coaches; briefing held
<b>Congestion during sessions</b>	All attendees – exposure to CoVID 19	Brief attendees at the start of each session to keep social distances	Remind attendees during sessions to keep social distances	Session coach	Prior to and during training	Detailed in MS; issued to all coaches; briefing held
<b>Congestion after sessions</b>	All attendees – exposure to CoVID 19	Email notification advising all parents / attendees to maintain social distancing	Social Distancing reminder signs on routes to training	Egerton FC to email and Egerton Facility to put up reminder signs	Prior to training	Detailed in MS; issued to all coaches; briefing held
		Introduce a gap of 15 minutes between sessions to allow congestion to clear	Request attendees do not turn up early or take their time departing	Attendees parents and carers	After each sessions	Detailed in MS; issued to all coaches; briefing held
<b>Session Content</b>	All attendees – exposure to CoVID 19	Session coaches to plan sessions that maintain social distance and limit contact with equipment	Adapt sessions if it appears social distancing / contact with equipment is being compromised	Session coach	Prior to and during each session	Detailed in MS; issued to all coaches; briefing held



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<b>Cleaning of Equipment</b>	All attendees – exposure to CoVID 19	Session coaches must wear disposable gloves and face masks when cleaning equipment	Keep equipment at arm's length when cleaning	Session coach	Prior to and during each training session	Detailed in MS; issued to all coaches; briefing held
<b>Forgetting Cleaning / PPE Items</b>	All attendees – exposure to CoVID 19	Egerton FC have arranged individual coach/manager packs of Safety glasses / face masks/disposable gloves/hand sanitiser/spray disinfectant	Training coaches / managers in use and have replacement stocks available	Egerton FC to provide  Coaches / Managers to request top ups	Prior to training	Detailed in MS; issued to all coaches; briefing held
<b>Administer First Aid ( minor)</b>	All attendees – exposure to CoVID 19	Parents / carers of attendees should remain on site to administer first aid if required	Session coach should have disposable gloves and face mask available should they be required to administer First Aid	Session coach	Upon occurrence	Detailed in MS; issued to all coaches; briefing held
<b>Administer First Aid ( major )</b>	All attendees – exposure to CoVID 19	Session coach should have disposable gloves and face mask available should they be required to administer First Aid	Call 999 or 112  Defib in lobby of building	Session coach	Upon occurrence	Detailed in MS; issued to all coaches; briefing held
<b>Cleanliness of facility</b>	All attendees – exposure to CoVID 19	Minimise number of contact points for attendees	Regularly clean any contact points	Egerton facility	Before, during and after each session	Detailed in MS; issued to all coaches; briefing held



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<b>Not knowing where to go</b>	All attendees – exposure to CoVID 19	Provide email to all attendees explaining session protocol	Clear signage around the site	Egerton FC to email and Egerton facility to provide signage	Before training	Signs arranged
<b>Club Management meetings</b>	All attendees – exposure to CoVID 19	Holding most meetings via Teams or Zoom	If any meetings on site, ensure that social distancing is observed, and all attendees use hand sanitiser when entering and leaving the building	Each management member attending	Upon attendance	Meetings are held via zoom / teams
<b>U5/U6 resumption</b>	All attendees - exposure to CoVID 19	Controlling attendance by advance bookings	Spare coach available to group to ask parents to return from car	Session coach	Each session	Spare coach arranged
<b>Handling cash</b>	Cash Handler	Require pre-booked and paid for	If no pre payment, request that a bank transfer be made AND/OR Use credit card machine for contactless payment	U5/u6 reception coach	Each session	Email to parents; credit card machine available
<b>Opposition Teams</b>	All attendees – exposure to CoVid 19	All opposition must complete a team declaration that they have Risk Assessments in place, a Method Statement, Declarations from all players and an affiliation number	Opposition declaration must contain all members of the opposition attending for track and trace purposes	Egerton Team Manager	Before warm up on match day	Declaration provided to all Egerton managers

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<b>Referees/Linesmen</b>	All attendees – exposure to CoVid 19	All referees/linesmen must complete a declaration that they are not a risk to others.	Referee/linesmen must complete a declaration for track and trace purposes	Egerton Team Manager	Before kick off on match day	Declaration provided to all Egerton managers
<b>Social Football</b>	All attendees – exposure to CoVid 19	All teams must complete a group declaration that they have Risk Assessments in place and Declarations from all players.	All social groups must bring cleaning equipment, PPE and each player must bring hand sanitiser	Each member of the social group	Prior to each social session starting	Information communicated to social groups
<b>Track and Trace</b>	All attendees – exposure to Covid 19	Track and trace records kept for all attendees  Players – recorded by coach and manager Parents – recorded by coach and manager or QR code Opposition – recorded by manager Opposition parents – recorded by manager Officials – recorded by manager	Validate weekly that all records are provided	Club Covid Officer to validate weekly	Weekly	Notified to all and on going



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